

Recommendations of the City Finance and Governance Committee – 17 October 2023

Tuesday, 24 October 2023
Council

Strategic Alignment - Enabling Priorities

Public

Approving Officer:
Michael Sedgman, Chief
Operating Officer

EXECUTIVE SUMMARY

The City Finance and Governance Committee considered the following Items at its meeting held on 19 September 2023 and resolved to present to Council the following recommendations for Council determination:

- Item 7.1 – Implementation Plan for AEDA Reviews
- Item 7.2 - Future Fund and Investment Policy and related policies
- Item 7.3 - Delegation to Award Contract
- Item 7.4 - Park Lands Event Site Fees
- Item 7.5 - Kadaltilla Strategic Plan Annual Review of Progress
- Item 7.6 - Council Member Complaints Policy
- Item 7.7 – Council Member Behavioural Support Policy and Council Member Staff Interaction Policy
- Item 7.8 – Committee Review
- Item 7.9 – Draft Strategic Plan 2024-2028 for Consultation
- Item 7.10 - City of Adelaide Annual Report 2022/23

RECOMMENDATION

1. **Recommendation 1** – Item 7.1 - Implementation Plan for AEDA Reviews

THAT COUNCIL:

1. Endorses attachment A, AEDA Review Implementation Plan, as outlined in Attachment A to Item 7.1 on the Agenda for the meeting of the City Finance and Governance Committee held on 17 October 2023.
2. Notes the AEDA Review Action Implementation Schedule as provided in Attachment B to Item 7.1 on the Agenda for the meeting of the City Finance and Governance Committee held on 17 October 2023.
3. Notes the BDO workshop output document, Attachment C to Item 7.2 on the Agenda for the meeting of the City Finance and Governance Committee held on 17 October 2023.
4. Notes the intent to provide implementation update reports to the City Finance and Governance Committee in March 2024 and July 2024.
5. Notes that AEDA be invited to brief the City Finance and Governance Committee on the strategic matters identified in Attachments A & B to Item 7.1 on the agenda for the meeting of the City Finance Governance Committee held on 17 October 2023 and invites Administration to also submit to Committee those items in the AEDA Charter which would benefit from updating or amendment.

2. **Recommendation 2** – Item 7.2 - Future Fund and Investment Policy and related policies

THAT COUNCIL:

1. Notes the Future Fund and Investment Policy, Attachment A to Item 7.2 on the Agenda for the meeting of the City Finance and Governance Committee held on 17 October 2023.
2. Notes the Treasury Policy, Attachment B to Item 7.2 on the Agenda for the meeting of the City Finance and Governance Committee held on 17 October 2023.
3. Notes the Acquisition & Disposal of Land & Assets Policy, Attachment C to Item 7.2 on the Agenda for the meeting of the City Finance and Governance Committee held on 17 October 2023.

3. **Recommendation 3** – Item 7.3 – Delegation to Award Contract

THAT COUNCIL:

1. Approves the Award of Contract to the preferred tenderer as identified by the Evaluation Panel for the following services:
 - 1.1 Adelaide Town Hall Audio Visual Services
2. Authorises the Chief Executive Officer or delegate to execute the relevant contract including the approval of any variation (financial and non-financial) to the contract based on the procurement process conducted.

4. **Recommendation 4** – Item 7.4 – Park Lands Event Site Fees

THAT COUNCIL:

1. Approves a discounted fee model for events occupying a Park Lands location for greater than 28 consecutive days.

5. **Recommendation 5** – Item 7.5 – Kadaltilla Strategic Plan Annual Review of Progress

THAT COUNCIL:

1. Notes the progress updates provided for financial year 2022/2023 of the Kadaltilla 2020-2025 Strategic Plan as Attachment A to Item 7.5 on the Agenda for the meeting of the City Finance and Governance Committee held on 17 October 2023.

6. **Recommendation 6** – Item 7.6 – Council Member Complaints Policy

THAT COUNCIL:

1. Notes the review of the mandatory Behavioural Management Policy and requests Administration to provide further advice at an upcoming meeting of the City Finance and Governance Committee meeting.

7. **Recommendation 7** – Item 7.7 – Council Member Behavioural Support Policy and Council Member Staff Interaction Policy

THAT COUNCIL:

1. Endorses the Council Member Behavioural Support Policy as contained in Attachment A to Item 7.7 on the agenda for the meeting of the City Finance and Governance Committee held on 17 October 2023.
2. Notes the Council Member Staff Interaction Policy prepared by the Chief Executive Officer as contained in Attachment B to Item 7.7 on the Agenda for the meeting of the City Finance and Governance Committee held on 17 October 2023.
3. Authorises the Chief Executive Officer to make any minor editorial and formatting changes as required to finalise the Council Member Behavioural Support Policy and Council Member Staff Interaction Policy.

8. **Recommendation 8** – Item 7.8 – Committee Review

THAT COUNCIL:

1. Notes that a review of the current Committee Structure will take place after the finalisation of the Strategic Plan 2024-2028, noting that no changes to the current Committee Structure can take place before 31 January 2024.
2. Notes the proposed changes to the Committee Recommendation Reports from the core committees as outlined in paragraph 7 of the Discussion section of Agenda Item 7.8 on the Agenda for the meeting of the City Finance and Governance Committee held on 17 October 2023.

9. **Recommendation 9** – Item 7.9 – Draft Strategic Plan 2024-2028 for Consultation

THAT COUNCIL:

1. Endorses the draft Strategic Plan 2024-2028, Attachment A to Item 7.9 on the Agenda for the meeting of the City Finance and Governance Committee held on 17 October 2023, for public consultation, commencing 9.00am Friday 27 October to 9.00am Monday 20 November 2023.
2. Notes that the public consultation for the draft Strategic Plan 2024-2028 meets the minimum 21 day public consultation requirements of Section 50 of the Local Government Act 1999.

10. **Recommendation 10** – Item 7.10 – City of Adelaide Annual Report 2022/23

THAT COUNCIL:

1. Adopts the draft City of Adelaide Annual Report 2022/23 as provided in Attachment A to Item 7.10 on the Agenda for the meeting of the City Finance and Governance Committee held on 17 October 2023.
2. Adopts the Adelaide Central Market Authority Annual Report 2022/23 as provided in Attachment B to Item 7.10 on the Agenda for the meeting of the City Finance and Governance Committee held on 17 October 2023.
3. Adopts the draft Adelaide Economic Development Agency Annual Report 2022/23 as provided in Attachment C to Item 7.10 on the Agenda for the meeting of the City Finance and Governance Committee held on 17 October 2023.
4. Adopts the draft Kadaltilla / Adelaide Park Lands Authority Annual Report 2022/23 as provided in Attachment D to Item 7.10 on the Agenda for the meeting of the City Finance and Governance Committee held on 17 October 2023.
5. Adopts the draft Brown Hill and Keswick Creeks Stormwater Board Annual Report 2022/23 as provided in Attachment E to Item 7.10 on the Agenda for the meeting of the City Finance and Governance Committee held on 17 October 2023.
6. Notes that the Chief Executive Officer will make any editorial amendments resulting from a recommendation of Council and any formatting changes to the 2022/23 Annual Report.

DISCUSSION

1. The City Finance and Governance Committee met at a meeting of the Committee on Tuesday 17 October 2023. The Agenda with public reports for the meeting can be viewed [here](#).
2. The following matters were the subject of deliberation. Where recommendations differ to what was originally published in the Committee agenda, the original recommendation along with what was resolved by the Committee is included below:

2.1. Item 7.1 – Implementation Plan for AEDA Reviews

THAT THE CITY FINANCE AND GOVERNANCE COMMITTEE RECOMMENDS TO COUNCIL

THAT COUNCIL:

1. Endorses attachment A, AEDA Review Implementation Plan, as outlined in Attachment A to Item 7.1 on the Agenda for the meeting of the City Finance and Governance Committee held on 17 October 2023.
2. Notes the AEDA Review Action Implementation Schedule as provided in Attachment B to Item 7.1 on the Agenda for the meeting of the City Finance and Governance Committee held on 17 October 2023.
3. Notes the BDO workshop output document, Attachment C to Item 7.2 on the Agenda for the meeting of the City Finance and Governance Committee held on 17 October 2023.
4. Notes the intent to provide implementation update reports to the City Finance and Governance Committee in March 2024 and July 2024.
5. Notes that AEDA be invited to brief the City Finance and Governance Committee on the strategic matters identified in Attachments A & B to Item 7.1 on the agenda for the meeting of the City Finance Governance Committee held on 17 October 2023 and invites Administration to also submit to Committee those items in the AEDA Charter which would benefit from updating or amendment.

Part 5 of the recommendation above was an additional Part added by the Committee.

2.2. Item 7.2 – Future Fund and Investment Policy and related policies

THAT THE CITY FINANCE AND GOVERNANCE COMMITTEE RECOMMENDS TO COUNCIL

THAT COUNCIL:

1. Notes the Future Fund and Investment Policy, Attachment A to Item 7.2 on the Agenda for the meeting of the City Finance and Governance Committee held on 17 October 2023.
2. Notes the Treasury Policy, Attachment B to Item 7.2 on the Agenda for the meeting of the City Finance and Governance Committee held on 17 October 2023.
3. Notes the Acquisition & Disposal of Land & Assets Policy, Attachment C to Item 7.2 on the Agenda for the meeting of the City Finance and Governance Committee held on 17 October 2023.

2.3. Item 7.3 – Delegation to Award Contract

THAT THE CITY FINANCE AND GOVERNANCE COMMITTEE RECOMMENDS TO COUNCIL

THAT COUNCIL:

1. Approves the Award of Contract to the preferred tenderer as identified by the Evaluation Panel for the following services:
 - 1.1 Adelaide Town Hall Audio Visual Services
2. Authorises the Chief Executive Officer or delegate to execute the relevant contract including the approval of any variation (financial and non-financial) to the contract based on the procurement process conducted.

2.4. Item 7.4 – Park Lands Event Site Fees

THAT THE CITY FINANCE AND GOVERNANCE COMMITTEE RECOMMENDS TO COUNCIL

THAT COUNCIL:

1. Approves a discounted fee model for events occupying a Park Lands location for greater than 28 consecutive days.

2.5. Item 7.5 – Kadaltilla Strategic Plan Annual Review of Progress

THAT THE CITY FINANCE AND GOVERNANCE COMMITTEE RECOMMENDS TO COUNCIL

THAT COUNCIL:

1. Notes the progress updates provided for financial year 2022/2023 of the Kadaltilla 2020-2025 Strategic Plan as Attachment A to Item 7.5 on the Agenda for the meeting of the City Finance and Governance Committee held on 17 October 2023.

2.6. Item 7.6 – Council Member Complaints Policy

THAT THE CITY FINANCE AND GOVERNANCE COMMITTEE RECOMMENDS TO COUNCIL

THAT COUNCIL:

1. Notes the review of the mandatory Behavioural Management Policy and requests Administration to provide further advice at an upcoming meeting of the City Finance and Governance Committee meeting.

The recommendation above was an alternative motion to the recommendation published in the agenda, which was as follows:

THAT THE CITY FINANCE AND GOVERNANCE COMMITTEE RECOMMENDS TO COUNCIL

THAT COUNCIL:

1. Approves the Council Member Complaints Policy in Attachment A to Item 7.6 on the Agenda for the meeting of the City Finance and Governance Committee held on 17 October 2023.
2. Approves the removal of Chapter Three from the City of Adelaide Standing Orders.
3. Appoints the Chief Executive Officer as the Behavioural Standards Panel Contact Officer.
4. Authorises the Chief Executive Officer to make any minor editorial and formatting changes as required to finalise the Council Member Complaints Policy.

2.7. Item 7.7 – Council Member Behavioural Support Policy and Council Member Staff Interaction Policy

THAT THE CITY FINANCE AND GOVERNANCE COMMITTEE RECOMMENDS TO COUNCIL

THAT COUNCIL:

1. Endorses the Council Member Behavioural Support Policy as contained in Attachment A to Item 7.7 on the agenda for the meeting of the City Finance and Governance Committee held on 17 October 2023.
2. Notes the Council Member Staff Interaction Policy prepared by the Chief Executive Officer as contained in Attachment B to Item 7.7 on the Agenda for the meeting of the City Finance and Governance Committee held on 17 October 2023.
3. Authorises the Chief Executive Officer to make any minor editorial and formatting changes as required to finalise the Council Member Behavioural Support Policy and Council Member Staff Interaction Policy.

2.8. Item 7.8 – Committee Review

THAT THE CITY FINANCE AND GOVERNANCE COMMITTEE RECOMMENDS TO COUNCIL

THAT COUNCIL:

1. Notes that a review of the current Committee Structure will take place after the finalisation of the Strategic Plan 2024-2028, noting that no changes to the current Committee Structure can take place before 31 January 2024.
2. Notes the proposed changes to the Committee Recommendation Reports from the core committees as outlined in paragraph 7 of the Discussion section of Agenda Item 7.8 on the Agenda for the meeting of the City Finance and Governance Committee held on 17 October 2023.

2.9. Item 7.9 – Draft Strategic Plan 2024-2028 for Consultation

THAT THE CITY FINANCE AND GOVERNANCE COMMITTEE RECOMMENDS TO COUNCIL

THAT COUNCIL:

1. Endorses the draft Strategic Plan 2024-2028, Attachment A to Item 7.9 on the Agenda for the meeting of the City Finance and Governance Committee held on 17 October 2023, for public consultation, commencing 9.00am Friday 27 October to 9.00am Monday 20 November 2023.
2. Notes that the public consultation for the draft Strategic Plan 2024-2028 meets the minimum 21 day public consultation requirements of Section 50 of the Local Government Act 1999.

2.10. Item 7.10 – City of Adelaide Annual Report 2022/23

THAT THE CITY FINANCE AND GOVERNANCE COMMITTEE RECOMMENDS TO COUNCIL

THAT COUNCIL:

1. Adopts the draft City of Adelaide Annual Report 2022/23 as provided in Attachment A to Item 7.10 on the Agenda for the meeting of the City Finance and Governance Committee held on 17 October 2023.
2. Adopts the Adelaide Central Market Authority Annual Report 2022/23 as provided in Attachment B to Item 7.10 on the Agenda for the meeting of the City Finance and Governance Committee held on 17 October 2023.
3. Adopts the draft Adelaide Economic Development Agency Annual Report 2022/23 as provided in Attachment C to Item 7.10 on the Agenda for the meeting of the City Finance and Governance Committee held on 17 October 2023.
4. Adopts the draft Kadaltilla / Adelaide Park Lands Authority Annual Report 2022/23 as provided in Attachment D to Item 7.10 on the Agenda for the meeting of the City Finance and Governance Committee held on 17 October 2023.
5. Adopts the draft Brown Hill and Keswick Creeks Stormwater Board Annual Report 2022/23 as provided in Attachment E to Item 7.10 on the Agenda for the meeting of the City Finance and Governance Committee held on 17 October 2023.
6. Notes that the Chief Executive Officer will make any editorial amendments resulting from a recommendation of Council and any formatting changes to the 2022/23 Annual Report.

DATA AND SUPPORTING INFORMATION

Link 1 – City Finance and Governance Committee Agenda

ATTACHMENTS

Nil

- END OF REPORT -